Department of Employment
HM Government of Gibraltar

BUSINESS TRADES AND PROFESSIONS (REGISTRATION) ACT, 1989
REGISTER OF BUSINESS TRADES AND PROFESSIONS REGULATIONS, 1991

Annual Notification of Business, Trade or Profession

Name of Business, Trade or Profession: _____

Registration No.: _____ Date of original Certificate of Registration: _____

I/We hereby (*please tick):*

☐ confirm that the particulars in relation to this registered business trade or profession are those in the application for registration or any notice of variation already notified;

☐ attach a copy of the appropriate licence(s) from the relevant licensing body;

☐ include the renewal fee. See Fees Table at www.gibraltar.gov.gi/department-employment/fees
(*late payment fee will apply if not paid within the prescribed time).

Would like to inform you of the following variation:

☐ Name of Business Partner and/or Director *(change of particulars from companies House required)*;

☐ Principal address of business or, in the case of a company, address of Registered Office;

☐ Mailing Address;

☐ Nature of Business;

☐ Other *(please state)* _____

Please give details of variation: _____

_____

Signature: _____ Name: _____

Position in the Business, Trade or Profession: _____ Date: _____

Telephone No.: _____ Email: _____

Data Protection Act
Under the Data Protection Act 2004, the Department of Employment reserves the right to collect, store and process personal data for the purpose of providing you with the service(s) that you have requested. This data will remain on file/computer records for as long as administratively necessary and will be destroyed.
Personal information about you or your application is private and confidential and will not be disclosed connected with the provision of this service unless you consent, or the law permits or requires it. If you want to see your records please write to the Data Protection Officer, Department of Employment, Unit 75 Harbours Walk, Rosia Road, Gibraltar providing us with your full name and current and previous address.

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FOR OFFICE USE ONLY:

Date of entry in Register of this notification: _____ / _____ / _____

Notification checked by: _____

Fee: £ _____

ACCEPTED BY	DATE	INPUT BY	DATE	C/CHECKED BY	DATE